## **Support and Information**

Kirklees Transcription Service also has a drop-in service providing support and information about issues related to visual impairment.

#### What we can offer:

- Information leaflets in various formats
- Contact details for local and national organisations
- Specialist equipment catalogues
- A listening ear

No appointment necessary.

Please feel free to drop into the office at any time during our opening hours and talk to one of our friendly team.

## **Contact Details:**

Kirklees Transcription Service Huddersfield Library Princess Alexandra Walk Huddersfield HD1 2SU

Telephone: 01484 221955 or 221793

### Email:

transcription.service@kirklees.gov.uk kr.talkingnews@kirklees.gov.uk

## Website:

www.kirklees.gov.uk/transcription www.kirklees.gov.uk/talkingnews

## **Opening hours:**

Monday – Wednesday: 9.30am – 4.30pm

Thursday & Friday: 9am – 4.30pm

# Kirklees Transcription Service & KR Talking News







# **Transcription**

If reading standard size print is difficult for you, we are here to help. For a minimal charge, Kirklees Transcription Service (KTS) can transcribe information into the alternative format of your choice.

## We provide the following formats:

## **Audio**

Your information is recorded in a professional recording studio and can be copied onto CD, mp3 and cassette tape.

## **Braille**

Unless otherwise requested, all our Braille documents are produced in Grade 2 format. We can emboss onto a variety of sizes of paper on one or both sides of the page.

## **Large Print**

The standard large print we use is Arial 18. We can produce different types and sizes of fonts on request.

### **Electronic Documents**

We produce electronic documents (e-docs) in Microsoft word file type. These are mainly for people who use computers with Screen Readers.

## Tactile Images

We can create images in a raised format. These can be pictures, diagrams or maps.



If you require any of these services please get in touch to discuss your needs.

# **KR Talking News**

If a visual impairment or disability prevents you from reading your local newspaper then KR Talking News could be for you. Produced fortnightly on CD or cassette, this free audio newspaper provides news and views from around Kirklees. It features selected articles from all of the local newspapers circulating within the area along with lots of other items of interest.

## A quick guide to KR Talking News

- Anyone can join
- It's delivered free to your door each fortnight
- You can choose between CD or cassette
- Interested? Simply call our office and we'll do the rest.

The KR Talking News is also available as a podcast from the Kirklees Council Website.

To download the latest edition go to: www.kirklees.gov.uk/talkingnews and click on the podcast link.