

eliminates the risk of loss. This is our preferred option to keep your child and their medication safe.

A few children with severe asthma (those who need a lot of daily medication / have had many hospital admissions) may need instant access to an inhaler. We need your express consent to allow your child to carry it at all times, or keep it in bed at night as we cannot be responsible for medication that is not handed in. Please stress to your child that the inhaler must not be left unattended, for example anywhere in their tent during the day – it must be carried with them in a pocket. They must also inform the person responsible for medication each time they have used it – a sudden increase in use may indicate the need to see a doctor.

Epipens

Please note that any child who has been prescribed an Epipen for an allergy will require special arrangements to ensure their safety. Please let us know as soon as possible if this applies to your child.

Any child who arrives at camp with an Epipen without prior notification will be sent home.

Data Protection Act 1998:

The information you provide to Kirklees Council on the application form is used to ensure that IYSS events and activities meet the needs of the children and young people in Kirklees. We use it to evaluate past activities and to develop suitable new events and activities.

Some IYSS activities are run by local partners and community groups on behalf of IYSS. In these situations, we share your information with these providers. If an event/activity is not run on behalf of IYSS, we will not share your information.

IYSS do not share your personal information with other council services or partners other than as stated, unless for a clear safety or safeguarding reason.

For the purpose of the Act the contact is The Information Access Team, Crown Court Buildings, Princess Street, Huddersfield HD1 2TT (tel: 01484 221744; email: data.protection@kirklees.gov.uk)

For more information about our camps or if you have any questions relating to special or medical needs, please contact:

T: 01484 220000 or 01924 324558

E: iyss.summertime@kirklees.gov.uk

W: www.kirklees.gov.uk/summertime



Integrated Youth Support Service

Providing open access play opportunities for all children and young people aged 8-19 years

Kirklees Summer Playcamps 2017

Booking information

Kirklees Summer Playcamps will be held at Woolley Edge Camp Site in 2017. Camp is great fun and children have a really good time while they are there.

Overview

The camps are open to children aged 9 to 12 years inclusive and are run by a professional, voluntary organisation and staffed by teachers, students and experienced volunteers.

The camp allows groups of about 75 children to spend 4 days (including 3 nights) in the country. Each of the 3 nights are spent under canvas surrounded by open countryside, sleeping in 4 person tents on roll mats on the floor.

Children don't need any special equipment, just sensible clothing, footwear and a sleeping bag (this will be provided if necessary).

Activities

Throughout the camp, the children take part in various activities organised and supervised by the staff. We have a great time at summer camp even if the weather is horrible! Children who come wanting to have a good time and are prepared to join in will enjoy themselves.

We do a wide range of activities including archery, table tennis, table football, pool, water slide, giant games, arts and crafts, team games, cycling, sports and various other activities including an optional 'scary ghost walk' and 'Camp's Got Talent'. The games do mean physical exertion, but no more than in normal play. In case of very wet weather, there is a building to house indoor activities but not for sleeping in.

Things to consider

If your child is 12 and is more interested in adolescent or teenaged activity then this camp will not offer them appropriate activities. The activities are geared at children aged 9-12 and we do not provide electronic games, DVDs and so on.

If your child is very scared of spiders or insects then they may not like camp. We are in a field for the whole time and this is the home for a wide variety of wild life and we cannot guarantee that they are not in toilets, showers or tents.

Your child's safety

To adhere to health and safety and child protection regulations, we have in place policies and procedures to protect your child. If you would like to see copies of these documents then please contact us to request a copy. If you have particular concerns or if there is anything we need be aware of in relation to your child, please email your name and phone number to Jane (camp leader):

kirkleescamp@btinternet.com who will call you to discuss.



Price

The price, including coach travel to and from camp and all meals, is £60.00. We have a small number of assisted places at 50% of total cost, £30.00, for example families currently holding a Kirklees Priority Passport (this must be the child's priority passport and the passport number is needed on the booking form).

Transport

All children need to travel to and from camp on the organised buses. **Only in exceptional circumstances** will you be able to bring your child to or collect your child from camp yourself. Please contact us if you wish to discuss this.

On confirmation of your child's booking, we will enclose the bus details and a leaflet giving you more information on the camp and how it will work with your child.

How to apply for a place

Please complete an application form. Application forms are available online at www.kirklees.gov.uk/summercamp and can be easily filled in online and submitted electronically. Every question is important and needs a response - incomplete forms will be returned along with the payment. As our playcamps are for children under 16 years of age, parents/carers must complete and sign the form to give their permission for their child to attend.

Please return the completed application form by 30 June 2017. Please contact 01484 220000 or 01924 324558 to make full payment of £60 by card. If you would prefer to pay by cheque (made payable to Kirklees Council), please bring in person (to ensure safe receipt) to one of the following:

- IYSS head office, 2nd floor, Somerset Buildings, 10 Church Street, Huddersfield HD1 1DD
- Young Dewsbury, Dewsbury Town Hall, Old Wakefield Road, Dewsbury WF12 8DG

Please note: Applications can take 15 working days to process

If you have any questions about our summer 2017 playcamps, please do not hesitate to contact us.

Important Information for all

- Every effort is made to watch over children and young people, but parents/carers can help make sure children and young people stay safe by ensuring they understand that they need to co-operate with staff.
- Any child/young person attending our summer playcamps is covered by Kirklees Council's third party Liability Insurance.
- IYSS Summer playcamps are for children aged 9-12 years old inclusive only. Any child outside the range 9-12 inclusive at the time of the camps will be returned home.

- You must advise us of any special needs, medication, allergies and dietary requirements your child has using this form and the additional medication form prior to your child arriving at camp. Any child arriving at camp without this prior notification will be sent home.
- Children must be sent with suitable clothing and footwear for spending 4 days and 3 nights in the countryside - it can be cold and wet even in the height of summer.
- To adhere to health and safety and child protection regulations, we have in place policies and procedures to protect your child. If you would like to see copies of these documents then please contact the office to request a copy.
- If your child is 12 and is more interested in adolescent or teenaged activity then this camp will not offer them appropriate activities. The activities are geared at children aged 9-12 and does not provide electronic games, DVDs and so on.
- If your child is very scared of spiders or insects then they may not like camp. We are in a field for the whole time and this is the home for a wide variety of wild life and we cannot guarantee that they are not in toilets, showers or tents.

Important information about medical/special needs

Many children with medical or special needs have enjoyed previous camps, though some find the large groups and new rules stressful. Those most likely to benefit from camp arrive with our knowledge of their condition, are supported by friends or brothers/sisters and can cooperate with camp rules, including taking their medication where appropriate. Please avoid giving children a medication break during camp. If you have particular concerns or if there is anything we need be aware of in relation to your child, please email your name and phone number to Jane (camp leader): kirkleescamp@btinternet.com who will call you to discuss.

If your child needs medication of any type during camp, including inhalers and creams, please send it to camp with your child in its original container and enter the details on the specific medical/special needs form. Please send your child with enough medication for the whole of camp and check that it is still in date.

Hayfever

If your child suffers from hay fever it is important that they bring their medication with them as we get a lot of problems with hay fever. You may want to send eye drops as many children suffer from dry and itchy eyes because of the high pollen count at camp.

Asthma

We have had many children with asthma at camp over the last few years. Most children have mild/moderate asthma and do not need to carry their inhaler with them at all times, just be able to access it when they feel wheezy. We recommend that for mild/moderate asthma conditions, the children's medication is handed into the on-site first aider from whom they can easily request it when required. They would have quick access to their inhaler when necessary and this